

28 June 1967

STAT

MEMORANDUM FOR: Chief, Real Estate and Construction Division  
Office of Logistics *905 a.m. attn*

SUBJECT : Time Schedule on Personnel Barrier at Suitland  
Records Center

1. Pursuant to a telephone conversation with a member of your staff, this memorandum requests that you take whatever action you can to ensure that the installation of the expanded metal personnel barrier in the Federal Records Center at Suitland, Maryland be completed and the space readied for occupancy no later than 1 September 1967.

2. Funds for this installation are available from the FY 1967 Budget and are not included in Budgets for later years. These funds must be obligated by 30 June 1967.

3. The Agency Archives and Records Center will be filled by Labor Day 1967. We must start moving records material to Suitland by 1 September 1967, and we cannot start using that space until the expanded metal personnel barrier is installed.

/s/

STAT

Chief, Support Services Staff

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(28 June 1967)

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